



# Lisa Olsen *Biography*

Lisa is the owner of Wingspan, a company dedicated to people and their potential for achievement personally and professionally. Having worked her way to the highest corporate administrative levels over 20 years, she launched her successful speaking, training and consulting business. During her career, as the key administrative liaison between executives and employees, she launched several highly successful development programs designed to boost performance and productivity. She completed management training through Franklin Covey and GRH Management Company.

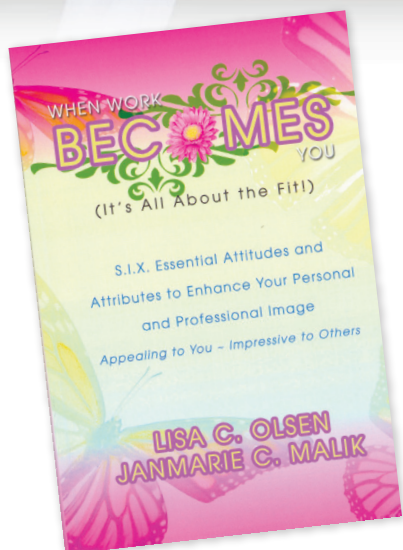
Her focus is simple: There is power in personal potential. She advocates continuous learning and encourages people to expand their potential, take initiative and build relationships – that is the hallmark of success and satisfaction in both personal and professional achievements. She has a passion for bringing out the best in others to increase productivity, connect creativity and enhance potential at all levels. Her enthusiasm is contagious and her speaking style is engaging, educational and motivational.

A business and human resources graduate of Brigham Young University, Lisa is part-time instructor at Shasta College, teaching business communications and office procedures courses. She advises college women on professional image, self-confidence and leadership skills and is involved with the Workplace Success program, coaching adult students returning to the workforce.

A business and human resources graduate of Brigham Young University and Simpson University, Lisa is a part-time instructor at Shasta College, teaching courses on business communications and office procedures. She also advises college women on professional image, self-confidence and leadership skills. She serves as a faculty member for the *Especially for Youth* programs sponsored by Brigham Young University, facilitating workshops for youth on integrity, leadership and personal development.

As a faculty member for the *Especially for Youth* program sponsored by Brigham Young University, Lisa enjoys facilitating dynamic summer workshops for youth on integrity, leadership and personal development. Lisa is a past member of the prestigious Advisory Council for the Administrative Professionals Conference (APC) one of the largest, most successful annual events geared to assistants worldwide and is a frequent contributor to the ASAP website (American Society of Administrative Professionals). She is also a member of the American Society for Training and development and the National Speakers Association.

Her first book, *When Work Becomes You - It's All About the Fit! Six Attitudes and Attributes to Enhance Your Personal and Professional Image*, was published in August, 2007. Her second book, *Widen Your Wingspan, Your Potential for Influence* is due for publication in 2009.



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